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**Volunteer Role Description - Head Coach**

**Head Coach Main role:**

 To ensure the smooth running of the club by maintaining high standards of coaching and safety within the club

 To prepare and deliver club’s coaching sessions to members and support assistant coaches

  To commit to developing their coaching knowledge and skills

**Tasks involved:**

 Prepare the venue for the session and to clear the venue at the end of the session, assistance may be given by assistant coach and support helpers;

 Follow all policies and procedures including the Code of Conduct for Coaches and support the participants to understand the policies and procedures as they apply to them;

 To undertake training appropriate to this role e.g. Safeguarding Children and Young People in Sport Awareness. First Aid qualification.

**Time and location:**

 The club runs weekly on (Insert)……….… from (Insert) until (Insert) at ..(Insert)

**Support and training:**

 Head Coach will receive support from the club committee. Northern Ireland Judo

Federation Volunteer Co-ordinator will be available regularly to provide support to all

volunteers. This can be on a formal or informal basis as required.

 A variety of training courses will be on offer throughout the year. Some of the

courses will be mandatory for all volunteers to attend, such as;

 Volunteer Induction

 Inclusive Training

 Safeguarding Training - Children & Vulnerable adults

Other courses will be available dependent on the volunteer’s stage of development and requirements for their role.

**Expenses and equipment:**

 This is a voluntary post and therefore no payment will be received, on occasion

mileage may be provided if volunteer is asked to travel further afield.

 The Volunteer Co-Ordinator can advise volunteers on the types of expenses that

may be covered.

**Vetting:**

Depending on the frequency of this Volunteer Role as Head Coach you may be subjected to a Disclosure and Barring Service (DBS) check as you may be in a regulated position. Information will be provided to you if this