

**NI Judo Federation Board Meeting – 31<sup>st</sup> May 2022  
7pm at Coleraine Rugby Club**

**Attendees (Board Members)-** Mark Harris, Rebecca Cuckoo, Russell Brown, Richard Briggs, Peter Cuckoo, Robin Newett and Lauren Smythe

**Attendees (Staff)-** None

**Attendees (Other)-** None

**Apologies:** None

Ref	Detail
1	<p><b><u>Welcome</u></b> RBrown opened the meeting and welcomed all Board members to the meeting.</p>
2	<p><b><u>Apologies</u></b> None noted.</p>
3	<p><b><u>Declaration of Interest</u></b> None noted.</p>
4	<p><b><u>Minutes from Previous Meetings</u></b></p> <ul style="list-style-type: none"> <li>• Board Minutes 14<sup>th</sup> April 2022 drafted by RC. RC to recirculate to Board before sending to MD for website.</li> <li>• Redacted Board Minutes circulated in advance approved for website- 8<sup>th</sup> June 2021, 21<sup>st</sup> September 2021, 9<sup>th</sup> November 2021 and 25<sup>th</sup> January 2022 to be sent to MD for website by LS.</li> <li>• Approved RBRiggs and seconded MH.</li> </ul>
5	<p><b><u>Financial Report</u></b></p> <ul style="list-style-type: none"> <li>• The April 2022 Financial report was tabled discussed by the Board. It was proposed by PC and seconded by RC.</li> <li>• A discussion took place on the NI Open and Performance Programme finances.</li> <li>• Sport NI Cost of Living award criteria discussed.</li> <li>• RBriggs content to be nominated to the Commonwealth Judo Association.</li> <li>• Proposal to cover £10 of £15 referees course for those attending approved.</li> </ul>

6	<p><b><u>Secretary's Report</u></b></p> <ul style="list-style-type: none"> <li>• LS advised that she circulated feedback on the presentation of the club strategy proposal 2022 to 2026 on 30<sup>th</sup> April 2022 and MD advised he would update. RB advised that Sport NI had already reviewed the draft strategy prior to the presentation to the Board so there was no opportunity for changes suggested by Board members to be made.</li> <li>• LS highlighted that she felt it would be important for the NIJF club strategy 2022-26 submitted to Sport NI last month to be fully aligned to a current overarching NIJF Strategic Plan. The NIJF Strategic Plan 2017-21 is out of date leaving a gap between the two strategies. RBrown agreed.</li> <li>• LS noted that the NISF had circulated information on the new Code of Good Governance and offered to circulate to Board members in advance of the next meeting to consider adopting. All agreed.</li> </ul>
7	<p><b><u>Sport NI- Effective Organisations Update</u></b></p> <p><b><u>Anti-doping</u></b></p> <ul style="list-style-type: none"> <li>• MH advised that NIJF have achieved compliance of 89%.</li> <li>• MH indicated that the information requested had been resubmitted to BJA to review in advance of the deadline on 8<sup>th</sup> June 2022.</li> <li>• MH highlighted that UKAD had a Clean Sports Week recently and MH had asked MD to promote on NIJF's social media channels.</li> </ul>
8	<p><b><u>Sport NI – Sporting Winners Update</u></b></p> <ul style="list-style-type: none"> <li>• RB provided an update on NIPP players.</li> </ul> <p><b><u>NIJF NI Pathway Squads</u></b></p> <ul style="list-style-type: none"> <li>• RB noted that the Academy and Pathway squads had recently overlapped but one is for players under 12 and the other is for players older than 12. In future Academy squads will take place for the 1<sup>st</sup> 1.5 hours followed by the Pathway squad for the 2<sup>nd</sup> 1.5 hours.</li> </ul> <p><b><u>Development of a Player Ranking System</u></b></p> <ul style="list-style-type: none"> <li>• RC highlighted that she removed 2019 results as they were skewing the 2022 results.</li> <li>• RC advised that she needed the ranking points for lower levels.</li> <li>• RB suggested that RC contacts Judo Technology for the information and RN suggested that RC contacts Gail Reid in the NIJF office for the medal sheet and also asks MD for a photocopy of the schools results.</li> <li>• RC noted that she was also tracking pre-cadets and minors.</li> </ul>

9	<p><b><u>Volunteering</u></b></p> <ul style="list-style-type: none"> <li>• RB asked for Board members to consider proposals to increase recorder volunteers for the next Board meeting.</li> <li>• LS suggested that it may be worth contacting Councils to find out if funding is available to support officials to upskill.</li> </ul>
10	<p><b><u>Competitions Commission</u></b></p> <ul style="list-style-type: none"> <li>• No update in month.</li> </ul>
11	<p><b><u>Safeguarding</u></b></p> <ul style="list-style-type: none"> <li>• RB advised that there were no issues to report.</li> </ul>
12	<p><b><u>NIJF Inclusion Strategy 2021-25</u></b></p> <ul style="list-style-type: none"> <li>• With reference to a recent email RB clarified that Maghaberry Community Centre is not owned by Simply Judo.</li> <li>• RB advised that Kerry and Paul Tansey can be covered through the Rank Foundation upskilling grant to train level 1,2 &amp; 3 adaptive coaches and can give the background on levels 4 &amp; 5.</li> <li>• RB noted that the NIJF have a 4 year plan and DSNI have offered 2 free courses for disability and autism for up to 20 people per course.</li> </ul>
13	<p><b><u>Conduct &amp; Complaints</u></b></p> <ul style="list-style-type: none"> <li>• PC outlined three issues and advised that no action was currently being taken.</li> </ul>
14	<p><b><u>Commonwealth Games Update</u></b></p> <ul style="list-style-type: none"> <li>• Richard Briggs announced that he had acquired accreditation through the Commonwealth Judo Association (CJA) to attend the 2022 Commonwealth Games judo event over the period 1-3 August which coincides with the CJA Congress and Executive meetings on 31 July.</li> </ul>
15	<p><b><u>AOB</u></b></p> <ul style="list-style-type: none"> <li>• MH asked if members could be requested to advise if they have martial arts experience through BJJ so as new comers to NIJF events with martial arts experience can be suitably categorised.</li> <li>• RBriggs noted that the process is coaches should ask new players if they have experience of other combat sports and if so should assess them during training (randori) before allocating a grade, bearing in mind the syllabus technical requirements.</li> <li>• PC advised that there was no mechanism in place.</li> <li>• RB offered to speak to MD to find out if a section can be added to the new membership system to capture previous martial arts experience of new NIJF members. RB noted that it NIJF needs to align with BJA.</li> <li>• RB advised of a request for a trailer with electronic equipment is moved from the driveway of a member.</li> <li>• RB proposed self storage be used at a cost of circa. £30 per month as the equipment needed to be in a dry environment and no Board members had a suitable space. All agreed.</li> </ul>

	<ul style="list-style-type: none"><li>• RB queried if the equipment was insured through NIJF and offered to check.</li><li>• RBriggs presented an Honorary Black Belt and certificate to RN and PC for their commitment and work for NIJF over many years.</li></ul>
16	<p><b><u>Next Meeting</u></b></p> <ul style="list-style-type: none"><li>• Next meeting AGM on 19<sup>th</sup> July 2022 at 7pm. Venue to be confirmed.</li></ul>
17	<p><b><u>Closing</u></b></p> <ul style="list-style-type: none"><li>• RB thanked everyone for attending.</li></ul>