

NI Judo Federation Board Meeting – 18th October 2022
7pm at Coleraine Rugby Club

Attendees (Board Members)- Rebecca Cuckoo, Russell Brown, Richard Briggs, Peter Cuckoo, Robin Newett and Lauren Smythe

Attendees (Staff)- None

Attendees (Other)- None

Apologies: Mark Harris

Ref	Detail
1	<p><u>Welcome</u></p> <ul style="list-style-type: none"> • RBrown welcomed Board members to the meeting.
2	<p><u>Apologies</u></p> <ul style="list-style-type: none"> • Apologies noted for Mark Harris.
3	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> • No declaration of interests.
4	<p><u>Minutes from Previous Meetings</u></p> <ul style="list-style-type: none"> • Minutes and redacted minutes from the previous Board meeting on 19th July 2022 and also the Board minutes from 6th September 2022 were both approved. Proposed by RBriggs and seconded by PC. • RC to redact Board minutes dated 6th September 2022 and adjust point 8 and circulate to the Board for approval. • Proposed by MH and seconded by PC.
5	<p><u>Financial Report</u></p> <ul style="list-style-type: none"> • The September 2022 Finance report was discussed by the Board. It was proposed by PC and seconded by RC. • A discussion took place on the Sport NI claims process. • A proposal from CW for £1,300 to attend a training camp in Valencia, Spain, from 7th to 13th November 2022 including 3 NIJF players was approved. • RBrown advised that Sport NI had undertaken a Financial Systems & Controls Audit (FSCA) on week commencing 10th October 2022. From the 58 questions asked 3 points had been raised with 2 recommendations.

6	<p><u>Secretary's Report</u></p> <ul style="list-style-type: none"> • LS highlighted that she had circulated the revised code of good governance to Board members in advance of the meeting. • LS outlined principle 2 "<i>Working as an effective team</i>" and Board members discussed the nine points listed in relation to the NIJF. • PC noted the difficulty in getting new Board members to follow retiring Board members. • RBrown advised that he and RC had attended a Strategy session with Eileen Mullan in 2022 as part of their training and development and RBrown will share BJA good practice with the Board. • LS agreed to send principle 3 to Board members for review and discussion at the next Board meeting.
7	<p><u>Sport NI- Effective Organisations Update</u></p> <ul style="list-style-type: none"> • PC outlined the Equality, Diversity and Inclusivity (EDI) policy and the changes, including diversity & inclusivity added to paragraph 3, a new section 1.3 inviting input from stakeholders, updated section 3.1 legal requirements to reflect legislation in Northern Ireland and highlighted the note regarding the Transgender Policy. • RBrown noted that the BJA were holding a meeting on 2nd November 2022 and bringing the Home Nations in line with the BJA Transgender policy would be discussed along with changes required to the NIJF Safeguarding policies. RBrown will provide an update following the BJA meeting on 2nd November 2022 and will discuss proposed changes to the NIJF's Transgender policy and Safeguarding policies with the NIJF Board. All agreed to reconsider the draft EDI policy for approval after RBrown attends BJA meeting. <p><u>Anti-doping</u></p> <ul style="list-style-type: none"> • RBrown advised that a face to face anti-doping meeting had been arranged with Wendy Henderson but the meeting had then been changed to online with a different date that did not suit so WH is to provide further dates. • RBrown reminded Board members that a copy of the new WADA prohibited list had been circulated and the Board discussed.

8	<p><u>Sport NI – Sporting Winners Update</u></p> <ul style="list-style-type: none"> • RBrown advised Board members that he was being provided with a written update on the NIPP programme each Monday and that all was happening in line with the schedule. <p><u>NIJF NI Pathway Squads</u></p> <ul style="list-style-type: none"> • RBrown noted that the next squad is on Saturday 22nd October 2022 in Glenavy for the Academy (10 to 12 year olds) and Pathway squad (13 to 17 year olds) players. • RBrown raised that bigger venues were required as beginning to run out of mat room. • RC suggested that the University of Ulster Club be approached and asked to host as they may be able to provide facilities free of charge. <p><u>Development of a Player Ranking System</u></p> <ul style="list-style-type: none"> • RC continues to chase kyu grades and does not expect these to be available. • RC will input results from the recent competition in October 2022.
9	<p><u>Sport NI – Clubs & Commercial</u></p> <ul style="list-style-type: none"> • No update in month.
10	<p><u>Volunteering</u></p> <ul style="list-style-type: none"> • No update in month.
11	<p><u>Competitions Commission</u></p> <ul style="list-style-type: none"> • RBrown outlined a conversation with Bill Taggart regarding taking mats from Campbell College for a grading competition at his club and this was discussed. All agreed to retain mats at Campbell College.
12	<p><u>Safeguarding</u></p> <ul style="list-style-type: none"> • RBrown advised that PS of the NSPCC undertook a random audit on NIJF safeguarding policies on the website and the result was 100% compliance. • RBrown noted that an internal audit of the NIJF safeguarding policies and procedures will be taking place with PS in the next 6 weeks. • RBrown advised that 6 youth members needed to be recruited for the youth council which would be a compulsory part of future Sport NI funding applications and only 2 young people had applied. RBrown to re-advertise for youth council members. • RC suggested that there is equal representation from males and females in the youth council. • LS suggested that roles could be scoped out for the youth council members and other sports could be contacted to discuss how they

	attract youth council members.
13	<p><u>NIJF Inclusion Strategy 2021-25</u></p> <ul style="list-style-type: none"> • No update in month.
14	<p><u>Conduct & Complaints</u></p> <ul style="list-style-type: none"> • PC provided an update on conduct and complaints.
15	<p><u>Commonwealth Games Update</u></p> <ul style="list-style-type: none"> • No update in month.
16	<p><u>AOB</u></p> <ul style="list-style-type: none"> • RBrown outlined points to follow up on regarding the NIJF performance programme. • PC raised that the 2021 AGM took place in November 2021 and NIJF should arrange a date for the 2022 AGM . PC to check and confirm when the 2022 AGM needs to take place to align with the new memorandum and articles. RBrown to then circulate proposed AGM dates.
17	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • Next meeting on Tuesday 6th December 2022 at 7pm at Coleraine Rugby Club.
18	<p><u>Closing</u></p> <ul style="list-style-type: none"> • RB thanked everyone for attending.