

**NI Judo Federation Board Meeting – 6th Dec 2022
7pm at Coleraine Rugby Club**

Attendees (Board Members)- Rebecca Cuckoo, Russell Brown, Richard Briggs, Peter Cuckoo, Robin Newett and Mark Harris

Attendees (Staff)- None

Attendees (Other)- None

Apologies: Lauren Smyth

Ref	Detail	Action	Responsibility
1	<p><u>Welcome</u></p> <ul style="list-style-type: none"> • RBrown welcomed Board members to the meeting. 		
2	<p><u>Apologies</u></p> <ul style="list-style-type: none"> • Apologies noted for Lauren Smyth. 		
3	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> • No declaration of interests. 		
4	<p><u>Minutes from Previous Meetings</u></p> <ul style="list-style-type: none"> • Minutes and redacted minutes from the previous Board meeting on 18 Oct 2022. Proposed by RBrown and seconded by RBriggs. • RC to redact Board minutes dated 6 Dec 2022 and circulate to the Board for approval. • Actions from the minutes from 18 Dec 2022 reviewed. Draft transgender policy proposed by RBrown and seconded by RBriggs. 	<ul style="list-style-type: none"> • RC to send approved redacted Board minutes from 18 Oct 2022 to Mark Donald to add to website and Gail Reed. • RC to redact Board minutes dated 6 Dec 2022 and circulate to the Board for approval. 	<p align="center">RC</p> <p align="center">RC</p>
5	<p><u>Financial Report</u></p> <ul style="list-style-type: none"> • RN outlined the headline figures and exceptional items in each of the four NIJF accounts as follows for October 2022 as follows; • <u>No. 1 A/C-</u> 		

	<ul style="list-style-type: none"> • <u>No.2 A/C-</u> • <u>Performance Sport A/C-</u> • <u>Office-Travel & Facilities A/C-</u> • PC raised a query on the No.1 A/C regards the £200 Dan. RN confirmed this was a grading leavy which we pay the BJA for admin. • Approval for Jim Toland salary from rank organisation. • RN outlined the headline figures and exceptional items in each of the four NIJF accounts as follows for November 2022 as follows; • <u>No. 1 A/C-</u> • <u>No.2 A/C-</u> • <u>Performance Sport A/C-</u> • <u>Office-Travel & Facilities A/C-</u> • Finance report for October and November 2022 proposed by MH and seconded by RBrown. <p>RN received insurance policy from BJA. BJA have given 50% goodwill deduction. RN asked for board approval. All board in agreement.</p>		
6	<p><u>Secretary's Report</u></p> <ul style="list-style-type: none"> • Secretary apologies sent. Secretary report to be circulated to board. 	<ul style="list-style-type: none"> • LS to circulate secretary report for review and 	LS

		discussion at the next Board meeting.	
7	<p><u>Sport NI- Effective Organisations Update</u></p> <ul style="list-style-type: none"> To be removed. <p><u>Anti-doping</u></p> <ul style="list-style-type: none"> MH to review anti-doping and share with Mark Donald to update the website. Anti-doping training to be carried out for RBrown and Jim Toland to be retrained – Train the trainer. 	<ul style="list-style-type: none"> RC to remove from agenda and circulate for next board meeting. MH to share updates to Mark Donald. 	<p>RC</p> <p>MH</p>
8	<p><u>Sport NI – Sporting Winners Update</u></p> <ul style="list-style-type: none"> Ciaran Ward advised RBrown that Chloe Vickers has resigned from NIJF performance pathway. Last date 31st Dec 2022. <p><u>NIJF NI Pathway Squads</u></p> <ul style="list-style-type: none"> Academy and Pathway squads doing well. No further sessions before Christmas. RN looking at more centre location, potential south lakes leisure centre, Craigavon. Joseph Balogh has resigned from pathways squad as he only attended 2 of 13 sessions. <p><u>Development of a Player Ranking System</u></p> <ul style="list-style-type: none"> RC confirms no results can be found from Kyu grade event. RC will input results from the recent competitions NI Minimom and Kyu 2022 and NW Open 2022. 	<ul style="list-style-type: none"> RC to send PC Chloe Cowen Vickers Contract. PC to ring Gail to discuss Chloe Cowen Vickers AL pay. RC to input results from the recent competition in October 2022. 	<p>RC</p> <p>PC</p> <p>RC</p>
9	<p><u>Competitions Commission</u></p> <ul style="list-style-type: none"> Mark Donald has proposed dates for events. RBrown has shared these with the board. 	<ul style="list-style-type: none"> RBrown to confirm with Mark Donald. Mark Donald to share with Averil Taggart. 	<p>RBrown</p>

10	<p><u>Safeguarding</u></p> <ul style="list-style-type: none"> No update in month. 		
11	<p><u>Conduct & Complaints</u></p> <ul style="list-style-type: none"> PC has followed up with Mark Woodall on 10th Nov via WhatsApp. Confirmation of receipt but no acknowledgement from Mark. PC to send letter to detail further action may be taken if no response. EDI policy update required. RBrown speaking with Sammy Smithson next week. 	<ul style="list-style-type: none"> PC to send Mark Woodall letter. 	PC
12	<p><u>Commonwealth Games Update</u></p> <ul style="list-style-type: none"> Mark Montgomery and Lisa Bradley are now on the commonwealth games board. 		
13	<p><u>AOB</u></p> <ul style="list-style-type: none"> Peggy Magee won BJA award. Congratulations sent on behalf of board. RBrown requested approval from board to allow Mark Donald to secure sponsorship deals for categories for NI Open 2023. All board members approved. Referees commission had a meeting regarding a complaint they received. RBrown and referee commission reviewed footage from event and found complaints to be valid. Plan established which was circulated by email to the board. Bill Taggart sent email to RBrown stating he does not agree with the plan. Board agreed to implement plan. Digital Wallet to be implemented Jan 2023. Licence details on app on phone. Dan grading query from RBriggs for points card. RN has done costings on licence applications currently. Family discount rates also possible. Current fees will remain fees for membership subscriptions on automatic renewal. The non-subscribed members fees will increase. All board members approved. Gail Reid to receive redacted board minutes. RBrown proposed bringing Gail Reid on board as non-executive director to perform secretary duties. All board members approved. 	<ul style="list-style-type: none"> RBrown to inform Mark Donald to proceed. RBrown to inform Gail Reid. 	<p>RBrown</p> <p>RBrown</p>

	<ul style="list-style-type: none"> • RBrown proposed defining LS for good governance. PC details that the board must have 7 executive directors and 2 non-executive directors. All board members approved. • RBrown proposes to increase Gail Reid by 5 hours a week from NIJF monies. All board members approved. 	<ul style="list-style-type: none"> • RBrown to inform LS of developed position. 	RBrown
14	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • Next meeting on Tuesday 17th January 2023 at 7pm at Coleraine Rugby Club. 	<ul style="list-style-type: none"> • RBriggs to book Coleraine Rugby Club for next meeting. 	RBriggs
15	<p><u>Closing</u></p> <ul style="list-style-type: none"> • RB thanked everyone for attending and closed meeting at 21:33. 		