

NI Judo Federation Board Meeting – 6th September 2022
7pm at Holiday Inn, Antrim

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| 1 | Attendees (Board Members) - Mark Harris (MH), Peter Cuckoo (PC), Rebecca Cuckoo (RC), Russell Brown (RB), and Robin Newett (RN) Attendees (Staff) - None |
| 2 | Apologies: Lauren Smyth (LS) and Richard Briggs (RPB) Absent: None |
| Detail | |
| 3 | <u>Welcome</u> <ul style="list-style-type: none"> ● RB opened the meeting and welcomed all Board members to the venue at Holiday Inn, Antrim. |
| 4 | <u>Declaration of Interest</u> <ul style="list-style-type: none"> ● RB noted he has been appointed as the Director of Safeguarding for the BJA. |
| 5 | <u>Minutes from Previous Meetings</u> <ul style="list-style-type: none"> ● Minutes from previous meeting to be approved at next board meeting with LS present. |
| 6 | <u>Financial Report</u> RN outlined the headline figures and exceptional items in each of the four NIJF accounts as follows from July and August; <ul style="list-style-type: none"> ● <u>No. 1 A/C (July)</u>- <ul style="list-style-type: none"> ○ Balance brought forward: £120,921.70 ○ Income: £2,309.23 ○ Expenditure: £7,741.62 ○ Total balance 27/07/2022: £115,489.31 ● <u>No. 1 A/C (August)</u>- <ul style="list-style-type: none"> ○ Balance brought forward: £115,489.31 ○ Income: £2,389.06 ○ Expenditure: £13,073.58 ○ Total balance 27/08/2022: £104,804.79 |

- **Performance Sport A/C (July)-**
 - **Balance brought forward:** £20,266.89
 - **Income:** £0.00
 - **Expenditure:** £12,544.33
 - **Total balance 27/07/2022:** £7,722.56

- **Performance Sport A/C (August)-**
 - **Balance brought forward:** £7,722.56
 - **Income:** £9,004.49
 - **Expenditure:** £16,727.05
 - **Total balance 27/08/2022:** £2,938.48

- **Talent Development Programme A/C (July)-**
 - **Balance brought forward:** £589.09
 - **Income:** £700.00
 - **Expenditure:** £1,732.46
 - **Total balance 29/07/2022:** £606.07

- **Talent Development Programme A/C (August)-**
 - **Balance brought forward:** £606.07
 - **Income:** £0.00
 - **Expenditure:** £83.47
 - **Total balance 29/07/2022:** £522.60

- **Office-Travel & Facilities A/C (July)-**
 - **Balance brought forward:** £25.23
 - **Income:** £925.23
 - **Expenditure:** £663.16

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| | <ul style="list-style-type: none"> ○ Total balance 29/07/2022: £262.07 ● <u>Office-Travel & Facilities A/C (August)-</u> <ul style="list-style-type: none"> ○ Balance brought forward: £262.07 ○ Income: £900.00 ○ Expenditure: £861.16 Total balance 29/07/2022: £300.91 ● Accounts approved by Jeff Aicken for the first quarter. Delay was mentioned to Sport NI in relation to first quarter funds. ● Accounts proposed by Mark Harris and seconded by Peter Cuckoo. |
| 7 | <p><u>Secretary's Report</u></p> <ul style="list-style-type: none"> ● No secretary report as apologies sent. To be shared at next meeting. |
| 8 | <p><u>Sport NI- Sporting Winner and Effective Organisations Update</u></p> <ul style="list-style-type: none"> ● RB had a 1-to-1 meeting in Cookstown on 1st Sept 2022 with Richard Archibald and Elaine Reed. Second meeting took place on 2nd Sept 2022 in Templepatrick. Focus has now shifted, grassroots, physical and mental health. ● NIJF to start a youth council from each region, 16–18-year-old, to come up with ideas for what the NIJF can do for them. Youth Council will attend board to pitch ideas. Expression of interest to be put out, including permission from parents. MH to lead this. ● Jim Toland is coming on board as Judo Enhancement Office this month. JT is performing audit on location of mats and funding for equipment. ● Sandbox system testing next Tuesday 13th Sept, 10 am, Enterprise Centre to trial system. RB, PC and Gail Reid to attend. ● 10 sessions of academy and pathway squad, Joseph Balogh has attended 2 sessions. No travel shown by assistant coach to other session. Possible increase to frequency of pathway squad, currently once a month. <p><u>Anti-Doping</u></p> <ul style="list-style-type: none"> ● 1 free educator every financial year (4 educators over four years). Online option available. MH nominates JT for the coach due to previous experience. No objections from board. |
| 9 | <p><u>Development of a Player Ranking System (PRS)</u></p> <ul style="list-style-type: none"> ● RC has derived PRS and included NI Open 2022 results. Kyu results being sourced. |
| 10 | <p><u>Safeguarding</u></p> <ul style="list-style-type: none"> ● Two phone calls, not judo related. |
| 11 | <p><u>Conduct & Complaints</u></p> <ul style="list-style-type: none"> ● PC drafting letter to individual to inform them of NIJF reporting procedures. ● PC noticed discrepancies in the Equality and Diversity Policy. New EDI policy to be derived. |

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| 12 | <u>AOB</u> <ul style="list-style-type: none">● Commonwealth report from RB read by RN. 2 x Bronze medals, 4 x 5th places and a 7th place.● RC to remove volunteering, inclusion strategy and commonwealth.● Report of officials attending events to be logged. |
| 13 | <u>Next Meeting</u> <ul style="list-style-type: none">● RB suggested the next meeting on Tuesday 25th October at 7pm, Coleraine Rugby Club. |
| 14 | <u>Closing</u> <ul style="list-style-type: none">● RB thanked everyone for attending. Meeting closed 20:52. |