

**NI Judo Federation Board Meeting Minutes – 10<sup>th</sup> October 23**  
**7pm at Coleraine Rugby Club**

**Attendees (Board Members)-** R Brown, R Newett, P Cuckoo, M Harris, Richard Briggs; R Cuckoo, G Reid

**Attendees (Other)**

**Apologies:** L Smythe

Ref	Detail	Action	Responsibility
1	<b><u>Present</u></b> Russell Brown welcomed and thanked all Board Members for coming.		
2	<b><u>Apologies</u></b> Apologies from Lauren		
3	<b><u>Declarations of Interest</u></b> No declarations currently.		
4	<b><u>Minutes from Previous Meeting – matters arising</u></b> <b><u>Company Secretary Report</u></b> <ol style="list-style-type: none"> <li>1. It was discussed that Averil has now handed in her resignation with immediate effect as Events Manager, as had Marian McLaughlin.</li> <li>2. The competition dates for next year are now uploaded onto the website.</li> <li>3. The AGM scheduled for 4<sup>th</sup> November at 2pm in the Dunsilly.</li> </ol> <p><b>Proposed:</b> Robin Newett  <b>Seconded :</b> Peter Harris</p>		Gail
5	<b>AGM – Questions</b>  Questions asked by Gareth Armstrong and Susan Nicholson were discussed and answered as required. These will be typed up and ready for answer at the AGM on 4 <sup>th</sup> Nov.		
6	<b>New Events Commission and Way Forward</b>  Rebecca very kindly agreed to take control of the New Events Commission. Rebecca agreed to contact the remaining members of the events commission to see if they want to continue in the role.  Rebecca also commented that it may be possible to combine the roles of <b>Events Commission</b> and <b>Competition/Event Organiser</b> if given the correct help and		

	support from other members of the Board/Staff. All agreed this would be a fabulous help to the Federation and would help solve a lot of travel/admin issues.		
7	The upcoming Welsh/Cardiff Open Competition for PreCadet/Cadets now completely organised and all participants are ready and looking forward to the trip.		Russell Robin Gail
8	<b>Finance Report</b>  August Report  <i>Proposed:</i> Mark Harris <i>Seconded:</i> Richard Briggs		Robin Newett
9	<b><u>Anti Doping</u></b>  All up to date Training Course to be advertised as soon as we have definite dates		Mark Harris
10	<b><u>Sports Systems NI –</u></b> The Pathway and Adaptive Squads are running very nicely.		Russell Brown
11	<b><u>Safeguarding –</u></b> Nothing new at present		Russell Brown Pete Cuckoo
12	<b><u>Conducts &amp; Complaints</u></b>  Ongoing Issues discussed		Russell Brown Pete Cuckoo
13	<b><u>Governance</u></b> 1 year plan currently on line Development of 4 year plan commencing in Jan 24		Russell Brown
14	It was confirmed that the Performance Lead has ceased employment completely as of 30 <sup>th</sup> September 23		
15	<b><u>NIJF Organisational Risk Register</u></b> Still underway		R Brown R Cuckoo
16	<b><u>Terms of Reference Document</u></b> No update.		Russell Brown

17	<b><u>World Adaptive Event</u></b> – Meeting required with James Mulroy from Judo Assist regarding the viability of holding the event in NI.		Russell Brown
	<b><u>AOB/Actions</u></b>  Tipperary Adaptive Event still on agenda but there are no dates published as yet.		All
	<b><i>Question from Lauren</i></b> – Discuss and answered		
	<b><i>Statement – The NIJF statement</i></b> drafted by Mark Donald was discussed, everyone agreed it was extremely well composed although some minor changes were made. To be circulated once changes are completed.		Gail
	Next Meeting – to be discussed at AGM on 4 <sup>th</sup> Nov		
	<b><u>Closing</u></b> <ul style="list-style-type: none"> <li>Russell thanked everyone for attending and closed meeting at 21.30</li> </ul>		